

## NEXUS HUB | Request Details tab

(Q4/2022 RELEASE)

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## Request Details tab

### Briefings Details – Request Details

“Request Details” read-only tab is added to the Briefing Details for the Engagement created from Request. This tab contains of all fields that was used in the Request when Briefing Manager converted it to an Engagement.

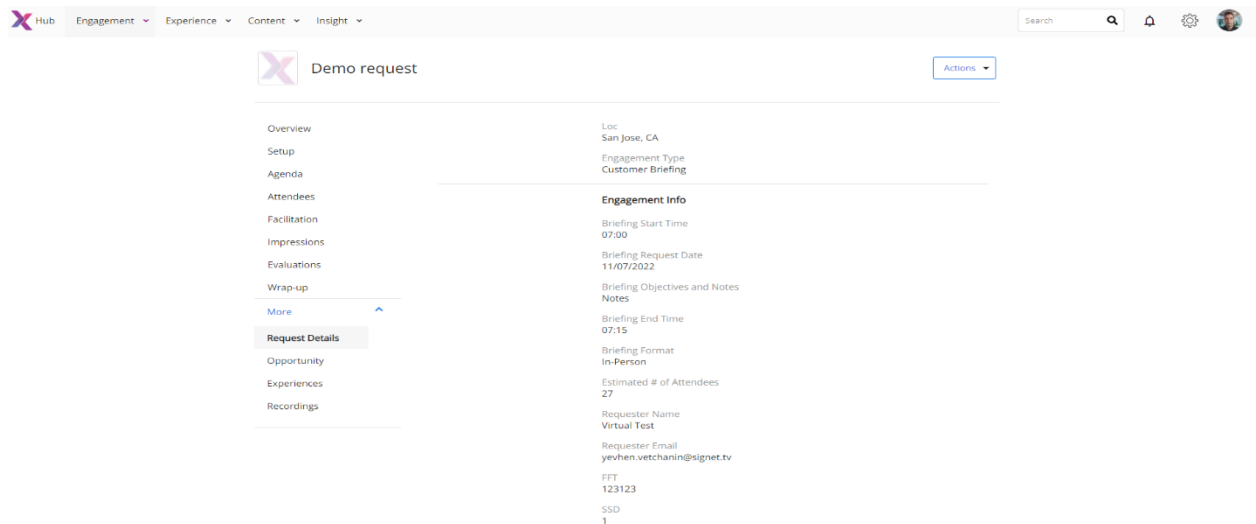


Figure 1. Request Details tab

## Navigation tabs

All tabs except tabs in the header can be opened in new browser tab from the context menu (right-click menu)

## Estimated # of Attendees Field

### Briefings Details - Setup

“Estimated # of Attendees” field is added to the Setup tab of the Engagement. This field is not required and will be automatically populated when Engagement is created from the request. Number from this field will be displayed in the Room Availability for any Engagement and in the Agenda tab – Calendar view for grey Agenda Items (Other Engagements and Agenda items of other Engagements).

“Confidential Engagement Toggle” is moved from Briefing Details – Experiences tab to the Setup tab, so that User can select if it is a Confidential Engagement when creating it.

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Briefing Info

Center Location \*  
San Jose, CA

Engagement Type \*  
Customer Briefing

Account Name\*  
NETFLIX

Add Additional Account

Briefing Format \*  
Virtual

Briefing Name \*  
Briefing

Briefing Manager \*  
Yevhen Vetchanin

Estimated # of Attendees  
26

Confidential Engagement  
☐ No  
This engagement will not be displayed on the Welcome Screen and will mark the Door Monitor as "Private".

Figure 2. "Estimated # of Attendees" field and "Confidential Engagement" toggle